

## Personal Property

### **Intake**

During initial intake into the Detention Center, all personal property is inventoried, secured and maintained by Corrections Staff until release.

### **During Incarceration**

No personal clothing will be accepted during visitation or through the mail with the exception of court clothing, and nightgowns. Items such as sneakers, undershirts, socks, underwear, etc., may be purchased through the Commissary.

### **After Release**

Any personal clothing remaining after release will be maintained in a secured area. If any personal property remains after a thirty (30) day period, it will be disposed of in accordance with Maryland Law.

## Mail

All mail must be routed through the United States Postal Service. Family and friends should include the inmates name, housing unit and identification number on all mail to help speed up the delivery process and avoid delays. The correct mailing address for the Detention Center is:

**Frederick County Adult Detention Center  
7300 Marcie's Choice Lane  
Frederick, Maryland 21704**

## Frequent Telephone Numbers

Main Number	301-600-2550
Chaplain	301-600-3010
Shift Commander	301-600-3012

## Inmate Information

Any information regarding an inmate's status, accounts, records, or incarceration is strictly confidential.

## Visitor's Responsibilities

- No animals are permitted on Detention Center property or secured in vehicles.
- The Frederick County Sheriff's Office utilizes Drug Detection Canines.
- No bags are allowed into the visitation area. They must be secured in your vehicle or lockers in the visitation lobby.
- All visitors are subject to random search of personal items and clothing.
- All visitor's vehicles are subject to search.
- Any visitor attempting to introduce contraband into the facility, will be detained pending investigation by Law Enforcement.
- Any visitor may be subject to subsequent arrest and criminal charges for attempting to introduce contraband.
- Inappropriate behavior or attire could result in termination of your visitation privileges.

# Frederick County Sheriff's Office

## Corrections Bureau



## Visitor and Family Information

## Forward

This brochure is intended to familiarize visitors and family members with Frederick County Sheriff's Office - Corrections Bureau procedures relating to Inmate Visitation, Telephone Calls, Personal Property, Mail and Inmate Accounts. If you have additional questions after reading this brochure, please ask a staff member for assistance.

The Frederick County Sheriff's Office does not discriminate on the basis of race, sex, religion, creed, national origin or ancestry, age, marital status, veterans status, or physical or mental handicap. Harassment or discrimination of any kind will not be tolerated by or from the staff and/or inmate population of the facility.

### Telephone Calls

Telephone calls are outgoing collect/prepaid calls only! Telephones are turned on at 6:00 a.m. and turned off at 10:00 p.m. daily. All calls are subject to monitoring and recording.

Telephone Blocks may be placed on outgoing telephone calls to prevent harassing telephone calls. Once a Telephone Block has been placed on a telephone, it **can not** be removed.

## Visitation

### **Females**

Tuesday	12:30 p.m. to 7:30 p.m.
Saturday	9:00 a.m. to 4:00 p.m.

### **Males**

Sunday	9:00 a.m. to 4:00 p.m.
Monday	12:30 p.m. to 7:30 p.m.
Wednesday	12:30 p.m. to 7:30 p.m.
Thursday	12:30 p.m. to 7:30 p.m.

### **Work Release**

Tuesday	8:00 p.m. - 10:00 p.m.
Saturday	9:00 a.m. - 11:00 a.m.
Saturday	8:00 p.m. - 10:00 p.m.

**Registration will begin one half hour prior to the start of each visitation period and conclude one half hour prior to the end of each visitation period.**

All visitors must have photo identification and proof of age and be properly registered prior to entry into the visiting area. Visitors under the age of eighteen (18) must be accompanied by an adult (unless the visitor is the inmate's spouse). You are allowed one (1) - thirty (30) minute visit per week. You must terminate the visit as directed by Corrections Staff. The maximum number of visitors is four (4). All visits are subject to monitoring and recording.

**Failure to follow the directions of Corrections Staff may result in the termination of your visitation privileges.**

## Deposits in Inmate Accounts

Any money an inmate has at the time of incarceration will be deposited into an institutional account in the inmate's name for commissary purchases.

If you would like to send money to an inmate, it must be done in the form of a Money Order or Cashier's Check. Money Orders must be made payable to the ***Frederick County Adult Detention Center*** with the *Inmate's Full Name and Identification Number* noted on the Money Order. Money Orders and Cashier Checks will only be accepted through the mail.

Monies received by the Detention Center will be credited to the inmate's account within forty-eight (48) hours (excluding weekends and holidays, and subject to restrictions and holds). All inmates will receive a receipt immediately for all deposits. **Cash and personal checks will not be accepted for any reason.** Mail received containing cash, personal check or incorrect cashier's checks/money orders will be returned to the sender.